

**LEWIS CENTRAL BOARD OF DIRECTORS
BOARD MEETING
MONDAY, JUNE 16, 2025
EDUCATIONAL RESOURCE CENTER
Un-Official Minutes**

Call to Order: Board President Tim Wright called the regular meeting to order at 6:30 pm. At roll call, the following board members responded as present: Ms. Adkins, Mrs. McDaniel, Mrs. Scheffel, Mr. Sorensen, Mr. Sturm, and Mr. Wright.

Members Absent: Mrs. Peterson

Administrators: Dr. Brent Hoelsing, Andrea Raes, Dr. Lisa Hartman, Joe Vinchattle

Approve Agenda:

Motion: Mr. Sturm
Second: Ms. Adkins
Discussion: None
Carried: 6-0

Commendations/Good News/Visitors:

- Spring Activities and End of School Year

Comments & Suggestions: None

Consent Agenda: Mr. Sturm moved, seconded by Mr. Sorensen, that the consent agenda be approved as presented. Discussion: The Consent Agenda included approval of minutes – June 2nd board meeting. Financial Reports. Bills recommended for payment. Personnel – Administrative Recommendations: Classified Approval to Employ – Daniel Borron, Jr, LCLC Associate; John Koch, Pool Associate; Krystal Light, TH FT Custodian. Coaches & Sponsors Resignations/Terminations/Rescinded Offers – Andrew Oberg, HS Assistant Girls' Swim Coach and HS Assistant boys' Swim Coach. Misc. Assignments –Thomas Hutchinson, HS Summer Activities Supervisor; Crysta Quail, TLC Induction Mentor. Probationary Evaluation Status Changes as Presented. Miscellaneous Contracts. Gifts/Grants. Fundraisers. Carried: 6-0

Reports

- Dr. Hartman presented the curriculum/instruction update, including a preview of the paraeducator conference.
- Mrs. Raes presented the financial update including year to date budget comparisons.
- Dr. Hoelsing presented the superintendent update including community survey, LCEF, and property insurance renewal.
- Dr. Hoelsing and Brett Wallace presented the facility project update including a budget update and project updates.

Discussion Items

7.01 High School Office Secure Vestibule Addition Discussion

Mr. Vinchattle and BCDM presented the presented the drawings, time line, and probable costs. The Board discussed the project and gave feedback.

7.02 BVU Memo of Understanding

Dr. Hoelsing presented the memorandum of understanding with Buena Vista University to allow them to send student teachers and interns to us.

7.03 2025-26 District Student Fees

Mrs. Raes presented student fees for the 2025-26 school year. A slight increase to student and adult meal fees were recommended based on the USDA regulated formula. A slight increase to the optional high school yearbook was also recommended.

7.04 Medical Leave Pool Policy – 2nd Reading

Dr. Hoelsing presented the Medical Leave Pool Policy for certified staff on the second and final reading.

7.05 Student Personal Electronic Use Policy – 1st Reading

Dr. Hoelsing presented the Student Personal Electronic Use Policy as required by the recently passed legislation.

7.06 PowerSchool Renewal

Dr. Hoelsing and Mrs. Raes presented the Powerschool Renewal for the following products; Enrollment Registration, SIS Maintenance/Support & Hosting, Predictive Enrollment, Smart Find and TimeClock Plus, Perform, and Applicant Tracking, totaling \$89,630.19.

7.07 City of Council Bluffs Property Cooperative Use Agreement

Dr. Hoelsing presented the Cooperative Use agreement with the City of Council Bluffs for land near that high school that will now have the tennis court on it and the bike path. There are no funds exchanged.

7.08 GHAEA Contract for Transfer of State Funding

Dr. Hoelsing presented the agreement with GHAEA to establish an automatic process for the transfer of ninety percent of the state funds allocated to the School District for AEA special education support services under Iowa Code.

7.09 Storm Protection Fund Resolution

Dr. Hoelsing and Mrs. Raes presented the resolution to participate in the Storm Protection fund, an Iowa Code Chapter 28E entity and Chapter 670 risk pool. The fund will insure the 1% deductible of \$1,825,836 for wind/hail claims. The per occurrence deductible will be \$50,000 with an annual premium of \$71,920.00.

7.10 Genetec License Renewal – 5 yr

Dr. Hoelsing presented the renewal for Genetec Security Camera licensing for 5 years. The total renewal is \$34,987.55 with savings for approximately \$15,000 over annual licensing.

7.11 Site Preparation- New Property

Dr. Hoelsing presented bid for site preparation work for the new property in the amount of \$91,000. The bid includes demolition (fence and tree removal), as well as earthwork (stripping topsoil, filling to grade, backfilling, and fine grading).

Comments & Suggestions

- David Burget – submitted written comments in regards to security and the Student Personal Electronic Use Policy.

Action Items

9.01 BVU Memo of Understanding

Motion by Mrs. Scheffel to approve the memo of understanding with BVU for the 2025-26 school year.

Seconded: Mr. Sorensen

Discussion: None

Carried: 6-0

9.02 2025-26 District Student Fees

Motion by Mr. Sorensen to approve the recommended district student fees for the 2025-26 school year.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

9.03 Medical Leave Pool Policy – 2nd Reading

Motion by Mrs. Scheffel to approve the Certified Employee Medical Leave Pool Policy.

Seconded: Mr. Sturm

Discussion: None

Carried: 6-0

9.05 PowerSchool Renewal

Motion by Mrs. Scheffel to approve the yearly renewal for PowerSchool applications for \$89,630.19.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

9.06 City of Council Bluffs Property Cooperative Use Agreement

Motion by Mr. Sorensen to approve the Property Cooperative Use agreement with the City of Council Bluffs.

Seconded: Mr. Sturm

Discussion: None

Carried: 6-0

9.07 GHAEA Contract for Transfer of State Funding

Motion by Mrs. Scheffel to approve the Contract for Transfer of State Funding with Green Hills AEA as presented.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

9.08 Storm Protection Fund Resolution

Motion by Mr. Sorensen to approve the resolution To Participate in the Storm Protection Fund, an Iowa Code Chapter 28E Entity and Chapter 670 Risk Pool.

Seconded: Mr. Sturm

Discussion: None

Carried via Roll Call Vote: Mr. Sorensen, aye; Mr. Sturm, aye; Ms. Adkins, aye; Mrs. McDaniel, aye; Mrs. Scheffel, aye; and Mr. Wright, aye.

9.09 Genetec License Renewal – 5 yr

Motion by Mrs. Scheffel to approve the 5-year Genetec License Renewal with Prime Secured for \$34,987.55.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

9.10 Site Preparation- New Property

Motion by Mrs. Scheffel to approve the bid for site preparation from Morris Excavating for \$91,000.00.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

Information/Future Items

*Regular Board Meeting – July 21st at 6:30 p.m.

10.01 Superintendent Evaluation (Closed Session)

Closed Session per Iowa Code 21.5 (1) (i), closed session is appropriate to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Motion: Mrs. Scheffel

Second: Mr. Sturm

Discussion: None

Carried via Roll Call Vote: Mrs. McDaniel, aye; Mrs. Scheffel, aye; Mr. Sorensen, aye; Mr. Sturm, aye; Ms. Adkins, aye; and Mr. Wright, aye.

The board entered closed session at 9:08 p.m.

The board exited closed session at 10:26 p.m.

With no further business before them, at 10:27 p.m. Mrs. Scheffel motioned to adjourn the meeting, seconded by Ms. Adkins. By voice vote, all were in favor.

Approved – Tim Wright
President, Lewis Central Board of Education

Andrea Raes
Board Secretary, Lewis Central Board of Education