

**LEWIS CENTRAL BOARD OF DIRECTORS
BOARD MEETING
MONDAY, DECEMBER 1, 2025
EDUCATIONAL RESOURCE CENTER
Un-Official Minutes**

Annual Meeting

Call to Order

Board President Timothy Wright called the regular meeting to order at 6:30 pm. At roll call, the following board members responded as present: Ms. Adkins (via videocall), Mrs. McDaniel, Mrs. Scheffel, Mr. Sorensen, Mr. Sturm, and Mr. Wright.

Administrators: Dr. Brent Hoelsing, Andrea Raes, Dr. Lisa Hartman

Approve Agenda

Motion: Mr. Sturm

Second: Mrs. McDaniel

Discussion: None

Carried: 6-0

Mrs. Peterson entered at 6:33 p.m.

Commendations/Good News/Visitors

- Fall Activity Review

Comments & Suggestions: None

Consent Agenda

Mr. Sturm moved, seconded by Mr. Sorensen, that the consent agenda be approved as presented. Discussion: The Consent Agenda included approval of minutes – November 17th regular board meeting and November 21st special meeting. Bills recommended for payment. Personnel – Administrative Recommendations: Approval to Employ – Lucia Anderson, LCLC Associate; Laura Boggs, HS NS Associate; Elisha Bautista, HS NS Associate. Resignations/Terminations/Rescinded Offers – Cheyenne Krussel, HS NS Associate; Matthew Argotsinger, HS Asst Football Coach.. Miscellaneous Contracts. Gifts/Grants. Fundraisers.

Carried: 7-0

Acceptance of Election Abstract

Mrs. Raes, Board Secretary, presented the Abstract of the Election.

Motion by Mr. Sturm to approve the Abstract of the Election.

Second: Mr. Sorensen

Discussion: None

Carried: 7-0

Examine Financial Accounting of Books for FY 2025

Mrs. Raes, Board Treasurer, presented to the Board the Treasures Report as of June 30, 2025.

Motion by Mr. Sturm to approve the presented Treasurer Report.

Second: Mrs. Peterson

Discussion: None

Carried: 7-0

Adjournment

At 6:53 pm Mr. Sturm made a motion to adjourn the Annual Meeting of the Board of Education for the Lewis Central Community School District.

Second: Mr. Sorensen

Discussion: None

Vote: 7-0

Annual Meeting

Call to Order

Board Secretary Andrea Raes called the organizational meeting to order at 6:56 pm. At roll call, the following board members responded as present: Ms. Adkins (via videocall), Mr. Bach, Mrs. Peterson, Mr. Sorensen, Mr. Sturm, and Mr. Wright.

Board members absent: Mrs. Sandau

Mrs. Raes administered the Oath of Office to the newly elected Board Members: Mr. Bach, Mrs. Peterson, and Mr. Sturm.

The Oath of Office was administered by Mrs. Raes to Mrs. Sandau on November 20, 2025.

Election of Board President

Mr. Sturm nominated Timothy Wright.

With no other nominations a vote was called.

Discussion: None

Carried: 7-0

Mrs. Raes administered the Oath of Office to Mr. Wright.

Mrs. Raes turned the meeting over to Board President Wright.

Election of Board Vice President

Ms. Adkins nominated Greg Sturm.

With no other nominations a vote was called.

Discussion: None

Carried: 7-0

Mrs. Raes administered the Oath of Office to Mr. Sturm.

Appointment of Board Secretary & Treasurer

Mr. Sorensen motioned to appoint Mrs. Raes as Secretary and Treasurer, seconded by Mrs. Peterson

With no other nominations a vote was called.

Discussion: None

Carried: 7-0

Mr. Wright administered the Oath of Office to Mrs. Raes.

Name District Depositories

Motion by Mr. Sorensen to approve naming the American National Bank with a maximum depository of \$15,000,000, UMB with a maximum depository of \$7,000,000, and ISJIT-PMA with a maximum depository of \$45,000,000 as District Depositories.

Second: Mr. Sturm

Discussion: None

Carried: 7-0

Name Official Publication

Motion by Mr. Sturm to approve naming the Nonpareil as the official publication of the District.

Second: Mr. Sorensen

Discussion: None

Carried: 7-0

Establish Meeting Date, Time and Location

Motion by Mr. Sturm to set Board of Education meetings on the first and third Mondays of each month, with exceptions for holidays and other changes that have been approved, at 6:30 pm, which is subject to change with notice in the ERC Board Room.

Second: Mrs. Peterson

Discussion: None

Carried: 7-0

Committee Membership and Assignments

Motion by Mr. Sorensen to appoint the following committees;

Negotiations/HR Committee: Erin Peterson, Tim Wright, and Alec Sorensen

Mills County Conference Board: No Board Member Eligible

Pottawattamie County Conference Board: Greg Sturm

Facility Committee: Greg Strum, Amie Adkins, and Jeremy Bach

SIAC: Alec Sorensen and Jenni Sandau

Oversight: Alec Sorensen

Second: Mr. Sturm

Discussion: None

Carried: 7-0

Reports

- Dr. Hoelsing presented the superintendent update including facility updates.

Discussion Items**11.01 Early Notification Incentive**

Dr. Hoelsing presented the proposal for an early notification incentive. The incentive would be \$1,500 paid to the first 15 certified staff members, including administrators, that submit their letter of retirement or resignation no later than January 30, 2026.

11.02 SBRC Application- Open Enrollment Out Not on Prior Year's Headcount

The District is eligible for the maximum Modified Supplemental Amount for Open Enrollment Out Not on Prior Year's Headcount in the amount of \$409,692.

11.03 SBRC Application- Limited English Proficient (LEP) Instruction Beyond Five Years

The District is eligible for the maximum Modified Supplemental Amount for Limited English Proficient (LEP) Instruction Beyond Five Years in the amount of \$36,025.

11.04 High School HVAC – Summer 2026

Dr. Hoelsing presented the 4 bids for High School HVAC to be completed in the summer of 2026. Rasmussen was the low bid of \$998,516.00. The budget for the project was \$1,000,000.00.

11.05 Board Policy Review – 400 Series – 1st Reading

Dr. Hoelsing presented the 400 Series for Board review.

11.06 2026-27 School Calendar – 1st Reading

Dr. Hoelsing presented the 2026-27 school calendar for Board review. The public hearing will be held at the December 15th Board Meeting.

11.07 Employee Requests for Other Paid or Unpaid Leave (Closed Session)

Closed Session per Iowa Code 21.5 (1) (i), closed session is appropriate to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Motion: Mr. Sturm

Second: Mr. Sorensen

Discussion: None

Carried via Roll Call Vote: Mrs. Peterson, aye; Mr. Sorensen, aye; Mr. Sturm, aye; Ms. Adkins, aye; Mr. Bach, aye; and Mr. Wright, aye.

The board entered closed session at 8:15 p.m.

The board exited closed session at 8:18 p.m.

Comments & Suggestions: None

Action Items

13.01 Early Notification Incentive

Motion by Mr. Sorensen to approve the issuance of an Early Notification of Resignation Incentive in the amount of \$1,500 for the first 15 qualified applicants, due January 30, 2026.

Seconded: Mr. Sturm

Discussion: None

Carried: 7-0

13.02 SBRC Application- Open Enrollment Out Not on Prior Year's Headcount

Motion by Mr. Sorensen to approve authorizing the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$36,025 related to the English language learning program for students who have exceeded five years of weighting that are included on the Fall 2025 certified enrollment headcount.

Seconded: Mr. Sturm

Discussion: None

Carried: 7-0

13.03 SBRC Application- Limited English Proficient Instruction Beyond Five Years

Motion by Mr. Sorensen to approve authorizing the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$36,025 related to the English language learning program for students who have exceeded five years of weighting that are included on the Fall 2025 certified enrollment headcount.

Seconded: Mr. Sturm

Discussion: None

Carried: 7-0

13.04 High School HVAC – Summer 2026

Motion by Mr. Sorensen to approve the High School Mechanical bid from Rasmussen Mechanical for \$998,516.

Seconded: Mr. Sturm

Discussion: None

Carried: 7-0

13.05 Employee Request for Other Paid or Unpaid Leave

Motion by Mr. Sorensen to approve the unpaid leave as presented for employee A.

Seconded: Mr. Sturm

Discussion: None

Carried: 7-0

Information/Future Items

*Board Work Session – December 11th at 5:00 pm.

*Regular Board Meeting – December 15th at 6:30 pm.

Adjournment

With no further business before them, at 8:23 pm. Mr. Sturm motioned to adjourn the meeting, seconded by Mrs. Peterson. By voice vote, all were in favor.

Approved

Timothy Wright
President, Lewis Central Board of Education

Andrea Raes
Board Secretary, Lewis Central Board of Education